

EXAMPLES FOR THE TRAINER

Imagine yourself as a monitoring expert who cannot verify the progress of work on an ongoing basis, because he has been cut off from project documentation in your organisation overnight.

The mandatory quarantine of the team prevented personal contact and the ability to verify schedules, budgets, scopes of activities in the office.

Don't know what to do?

How to handle it?

How to go about it?

How to manage your time in remote work?

What should you do?

He communicates with his teammates. Together, at the beginning, they determine the most important activities in the projects. Importantly, they determine the sources of obtaining knowledge on a given topic, which are necessary for effective monitoring.

The next day, our expert determines the most difficult tasks and starts with them in order to be the most effective and try to deal with difficulties in the early hours of the day, when he has a whole team at his disposal, with whom he can consult and advise. Then he moves on to activities that are easier and require less involvement. This is how he manages his time optimally.

