

WORKCARD 2

Prepare something to write.

CLEAN UP YOUR WAY OF THINKING

One of the exercises can be done before important interviews and presentations.

Its purpose is to present an orderly course of thought.

Think about the most important things you want to say, then write them down, create a speech plan with the most important points to guide you and your roadmap.



Arrange them in the correct order so that they form a logical sequence. You will be able to take advantage of such a plan in some of your speeches. However, there may be times when you need to memorise it.

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