

TASK 1

Get a piece of paper and a pen.
Read the information below.

COMMUNICATIVENESS

A person with this competence can "get along" with everyone.



They have no hesitation in starting a conversation, and once they start it, they can adjust the verbal (speech) and non-verbal (gestures, posture) language to the recipient. During the conversation, they listen carefully to the recipient, can sense their needs and understands their ways of expression. Such a person knows that one speaks differently with young people, differently with adults, differently in informal situations, and differently in business. This knowledge allows them to communicate efficiently using various methods: in a face-to-face conversation, by phone or by e-mail.



NOW WRITE DOWN:

1. Who do you get along with best at work and outside of work?
2. What helps you with this communication?
3. Who do you communicate with the worst at work and outside of work?
4. What interferes in your communication?
5. What method of communication do you prefer?

POMYŚL...

nad tym, co napisane jest na Twojej kartce. Wyciągnij wnioski dla siebie.

